

APPENDIX A:
WIOA Modification Request Form (Religion)

WIOA MODIFICATION REQUEST FORM (RELIGION)

Date of request:

Name of requestor:

Contact information for requestor:

Questions to clarify the modification requested.

Please specify the modification you are requesting:

If you are not sure what modification is needed, do you have any suggestion about what options we can explore? If yes, please explain.

Is your modification request time-sensitive? If yes, please explain.

Questions to document the reason for the modification request.

1. What, if any, is the nature of religious belief or practice is at issue?

Dress/grooming. Describe:

Change date/time of program or activity. Describe:

Other. Describe:

2. What, if any, service, aid, training, or benefit do you have difficulty accessing, or participating in, due to your religious belief or practice?

3. How does the foregoing religious belief or practice impede your ability to access, or participate in, a particular service, aid, training, or benefit?

4. Have you had any modifications in the past for this same limitation? If yes, please tell us what the modifications were and how effective they were.

5. If you are requesting a specific modification, please tell us how that modification will assist you?

Other

Please use this space to provide any additional information that might be useful in processing your modification request.

Signature of requestor

Date of request:

Submit form to the EO Officer at: