

FY2022 Employer Partnership Training Grant
Virtual Information Sessions – Q&A
Wednesday, December 15, 2021
12:00 – 1:00pm
and
Wednesday, March 2, 2022
11:00 – 12:00pm

<i>Question</i>	<i>Answer</i>
1. What other licensed training partners can be used? Is there an approval partner process for someone who's not on the HELC list?	The Higher Education License Commission (HELC) is the higher education credentialing body for the District of Columbia. Please visit, https://helc.osse.dc.gov for more information.
2. Must a participant be placed in a job by the end of the grant?	No, the WIC will work with the training timeline proposed by the applicant. The applicant will be responsible to demonstrate meeting the targets set forth in their application. Applicants are encouraged to submit a work plan that includes a timeline for project implementation.
3. Can a business licensed by the State Council of Higher Education for Virginia (SCHEV) apply for funding to conduct training in DC?	All training that occurs in DC must be licensed by HELC. Please visit https://helc.osse.dc.gov for more information.
4. Are returning citizens eligible as new workers?	Yes
5. Should health care trainers apply for this solicitation?	No, they should wait for a separate grant solicitation in March 2022 that will target health care training organizations.
6. Is there a date range for the documents? Can the Clean Hands certificate be dated within 90 days of the award date?	Yes, a Clean Hands certificate can be dated within 90 days of the award date and it must remain active for the entire award performance period.
7. Are labor management entities that have employers' part of them allowed to apply?	Yes, for a complete list of eligible applicants refer to page 8 under "Eligibility and Award Limitations."
8. If the applicant is creating a new type of training, should we ask to partner with a HELC institution so they can certify our training, or do we need to use an existing training program conducted by one of the approved institutions?	A new type of training can result in start-up challenges which could be time consuming and result in the inability to meet the deadline for the grant. The WIC encourages those applicants to partner with an existing approved training organization.
9. Is experience judged by experience in the field or experience in training?	Both.
10. Is start-up business eligible to apply?	Yes, all applicants must adhere to the documents listed under the Required Documents section in the solicitation.
11. Can organizations that specialize in dental assistance apply?	Not at this time, interested health field applicants should apply to a separate health focused solicitation that will be released in March 2022.

12. Does D.C. only pay after the client finishes the program?	No, Grantees will be reimbursed on a quarterly basis. The final payment will be contingent on meeting the full requirements of the solicitation.
13. Is there a maximum amount for per participant cost?	Based on the federal guidelines, there is no maximum amount. Applicants are required to provide details on all proposed costs.
14. Is the trainer liable for the participant to pass the exam?	Yes. Based on the solicitation, the WIC is requesting at least a 75% completion rate.
15. Is it a requirement that an employer be on the HELC list?	All organizations that provide a credential must be HELC approved. If the organization does not provide a credential, they do not have to be HELC approved.
16. Is the solicitation subject to subcontracting requirements?	Yes, depending on the size of the request. The applicant may subcontract with other organizations. All subcontracting must be noted in the application.
17. Can this grant be used to support other grants?	Applicants are required to explain the use of the funds in the project summary and how the funds will support other gaps within the organization.
18. Is an apprenticeship training provider required to be registered with HELC?	No, if the organization is registered with Office of Apprenticeship Information and Training in the Department of Employment Services.
19. Can a business apply for the funding under this solicitation?	Yes, the business can be the lead.
20. Can a training provider offer training at their facility?	Yes. The location must be disclosed in the grant application.
21. Can a training provider substitute a participant who no longer desires to participant?	Applicants are encouraged to address how they plan to replacement participants who withdraw from the training in their application to meet the 75% completion rate.
22. If a training provider elects to partner with another organization, will the partnering organizations be required to submit their audit and other required documents?	No, only the lead organization will be responsible to submit all required documents.
23. Does a business have to be a Certified Business Enterprise (CBE) to apply?	No, it is not a requirement.
24. Can incumbent workers receive stipends while receiving upskilling training?	The RFA does not disallow stipends for incumbent workers, but it is suggested that applicants justify in their application why a stipend is necessary for incumbent workers to participate in training.