




**DISTRICT OF COLUMBIA
WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)
WORKFORCE IMPLEMENTATION GUIDANCE LETTER (WIGL)**

DATE: January 24, 2017

NO: DC-WIGL-2017-003-WICWIOAPolicyManual

TO: LOCAL WORKFORCE DEVELOPMENT SYSTEM STAKEHOLDERS
AMERICAN JOB CENTERS
WIOA YOUTH SERVICE PROVIDERS
WIOA ELIGIBLE TRAINING PROVIDERS
DEPARTMENT OF EMPLOYMENT SERVICES (DOES)
OFFICE OF THE STATE SUPERINTENDENT OF EDUCATION (OSSE)
DEPARTMENT OF DISABILITY SERVICE (DDS)
DEPARTMENT OF HUMAN SERVICES (DHS)
DEPUTY MAYOR FOR GREATER ECONOMIC OPPORTUNITY (DMGEO)
DEPUTY MAYOR FOR PLANNING AND ECONOMIC DEVELOPMENT (DMPED)
DEPUTY MAYOR FOR EDUCATION (DME)

FROM: ODIE DONALD II 
Executive Director, Workforce Investment Council (WIC)

SUBJECT: WIC WIOA POLICY MANUAL

1. Purpose.

To announce the publication of the WIC WIOA Policy Manual.

2. References.

DC WIOA Unified State Plan
District of Columbia Workforce Investment Council Policy Manual
Prior DC WIOA Policies
All Policy Guidance to be housed at <http://dcworks.dc.gov>

3. Definitions.

WIGL – Workforce Implementation Guidance Letter
WIC – District of Columbia Workforce Investment Council
DOES – District of Columbia Department of Employment Services
AJC – American Job Center
LWDA – Local Workforce Development Area



LWDB – Local Workforce Development Board (the DC WIC)

WIA – Workforce Investment Act

WIOA – Workforce Innovation and Opportunity Act

USDOL – United States Department of Labor

R – Revised. When updates are made to WIGLs, the R will serve as an indicator that a revision has been made, along with a revision number if multiple adjustments are made.

4. Background.

The WIC has developed a WIOA Policy Manual in order to provide policy guidance and interpretation of federal and District workforce laws to all stakeholders of the District of Columbia's public workforce system.

5. Guidance.

The WIC WIOA Policy Manual will become effective on May 1, 2017. The WIC WIOA Policy Manual is intended for use in conjunction with federal and District laws and regulations. The manual will be posted on the WIC website at <http://dcworks.dc.gov> and updated as necessary to reflect WIC policy. In order to continue implementation prior to the effective date, the needed implementation information will be issued in the form of Workforce Implementation Guidance Letters (WIGLs).

6. Action Requested.

Please distribute this WIGL to appropriate individuals.

7. Attachments.

None.

8. Inquiries.

Inquiries regarding this guidance should be directed to:

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W: 202.715. 2854 | E: rosalyce.broadous-brown@dc.gov

9. Expiration.

Continuing.